

Computer Appointment Registration

Patron Name: _____

Phone Number: _____

Please select the topic you would like to cover during your 30 minute appointment time:

- Computer Repair (Basic)
- Computer Troubleshooting
- Computer Use (Basic)
- Cover Letter Writing (Word template)
- Email
- Facebook
- Home Networking (Basic)
- Internet (Basic)
- iPad
- Microsoft Excel (Basic)
- Microsoft Word (Basic)
- Mouse Skills (Basic)
- Online Job Searching (Ohio Means Jobs)
- Overdrive - eBooks
- Pinterest
- Resume Writing (Word template)
- Smart Phones
- Tablets

Do you have a specific task you would like to learn?

Library Use Only: Staff Assigned: _____

Appt. Date: _____ Appt. Time: _____

Staff taking registration: _____ Date: _____